

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY  
ESTATE OFFICE

EO/A/ACAD/WKS-268/25-26

Name of Work : Liaison Architect and Consultants for “Addition of Service Lift Shaft in ESED-ESE Building”.

Sr. No	Description of Item	Bid Amount in Rs.
1	Liaison Architect and Consultants for “Addition of Service Lift Shaft in ESED-ESE Building” to accommodate the lift shaft, it will be necessary to dismantle the existing shed over the foyer area. Additionally, the roof height may need to be increased to meet lift shaft requirements, which will involve modifications to the façade and roofline to ensure seamless integration with the existing structure. The lift shaft will be constructed as an RCC structure, incorporating appropriate waterproofing and weatherproofing measures.	
		Total in Rs.
		Add : CGST @9%
		Add : CGST @9%
		Net Amount in Rs.

(Amount in words \_\_\_\_\_  
\_\_\_\_\_)

(Rate for all items and the total net amount must be filled in both figures and words.)

**Scope of work:**

**A) Design Scope**

- 1) Preliminary design and concept development
- 2) Preparation of architectural and structural drawings and layouts
- 3) Coordination with BMC for obtaining amended Occupation Certificate
- 4) Providing consultancy services as per statutory requirements
- 5) Coordination with structural, MEP, and other consultants
- 6) Preparation of architectural design proposals, views, BOQ, and material specifications
- 7) Preparation of detailed design, including structural design inputs
- 8) Preparation of tender drawings
- 9) Periodic supervision during execution
- 10) Issuance of structural stability certificate
- 11) Preparation of detailed drawings for approval and construction

**B) Municipal Approval Scope**

- 1) Collection of required documents from the client and conduct of kick-off meeting
- 2) Responding to queries raised during various stages of approval
- 3) Conducting site visits and verifying measurements as required by MCGM
- 4) Preparation of municipal drawings and calculations for approval
- 5) Submission of municipal drawings
- 6) Submission of area statement for the proposed area
- 7) Submission of all other documents required by MCGM (to be provided by the owner)
- 8) Coordination and follow-up for scrutiny of plans at various MCGM levels
- 9) Coordination for site visits by BMC officers, as required
- 10) Obtaining Letter of Approval / Commencement Certificate
- 11) Obtaining BMC Completion Certificate

**Signature and Stamp of the Company**